



Yeovil & Sherborne Hockey Club



Calling Notice and Agenda for Annual General Meeting

Date: Thursday 22nd May 2025

Time: (7:00 pm for) **7:30 pm start**

Location: Westlands Pavilion

NOTES

- a) The Agenda for the Annual General Meeting (AGM) is below.
- b) Items of Any Other Business should be forwarded to the Club Chair for consideration by the management committee by 17:00 on Monday 28th April 2025.
- c) In accordance with the Club Constitution only senior members who are fully paid-up for the 2024/25 membership period may vote on any matter at the AGM.

AGENDA

1. **Apologies.**
2. **Minutes from the Previous Meeting.**
3. **Matters Arising.**
4. **Chairman's Report.**
5. **Other Reports.**
 - a. Ladies Club Captain.
 - b. Men's Club Captain.
 - c. Coaches.
 - d. Juniors.
6. **Treasurer's Report.**
 - a. Presentation and acceptance of Financial Report for 2023/24.
 - b. Presentation of financial performance for 2024/25.
 - c. Presentation and approval of Financial Plan for 2025/26, to include:
 - (1) Setting annual subscriptions and match fees for the 2025/26 season.
7. **Election of Officers.**
 - a. **Elected at AGM:**
 - (1) Club President.
 - b. **Management Committee Roles Elected at AGM:**
 - (1) Club Chair.
 - (2) Club Secretary.
 - (3) Club Treasurer.
 - (4) Club Membership Secretary.
 - (5) Ladies Club Captain.
 - (6) Men's Club Captain.

- (7) Men's Fixture Secretary.
- (8) Ladies Fixture Secretary.

c. **Roles Elected at AGM or Co-opted by Management Committee**

- (1) Umpiring Officer.
- (2) Communications Officer.
- (3) Social Media Officer.
- (4) Social Officer.
- (5) Welfare Officer.
- (6) Safeguarding Officer.
- (7) Equipment Officer.

d. **Appointment of Team Captains:** In accordance with the Club Constitution (amended at 2019 AGM) the appointment of Team Captains will take place in September at the start of the season when squads have been decided, in consultation with respective club captains, lead coaches and team members, and ratified by the management committee: If necessary an Extraordinary General Meeting shall be called to hold elections.

8. **Election of Honorary Vice-Presidents and Honorary Life Members.**

9. **Changes to the Club Constitution.**

10. **Any Other Business.**

- a. Prize draw for one free annual membership for 2023/24 (from among those attending the meeting).